**The College Club of Canton**

**Board Meeting Minutes**

**September 21, 2020**

1. Call to order
	1. Time: 6:00 pm Zoom meeting
2. Secretarial Reports
	1. Recording Secretary – Sandy Abbonizio
		1. Approved March, 2020 Minutes—**Consent Calendar**
	2. Corresponding Secretary – Virginia Ellis
		1. Greeting Cards
			1. Margaret Riffle on the death of her husband
	3. Financial Secretary—Linda Bayda
		1. 2019-2020 Year End Report **Attachment F**
	4. Treasurer—Carol Simon
		1. Financial Reports for approval
			1. Approved Bank Statements—**Consent Calendar**
				1. **Attachment A**: Citizens Bank
				2. **Attachment B**: Wayne Savings
		2. Payment of bills
			1. Motion to approve: Linda Bayda
			2. Second: Chris Sbaraglia
			3. Motion passed
		3. Financial Advisory Committee
			1. No report
3. Officers’ Reports
	1. President – Judy Simonson
		1. ***Consent Calendar*** items
			1. Motion to Approve: Mary Ann Cook
			2. Second: Carol Simon
			3. Consent Calendar Approved
		2. A survey will be sent to Board members to decide when and how the next Board meeting will be held
	2. President-elect: Judy Simonson
		1. Consent Calendar reports were compiled and e-mailed to Board Members prior to the meeting
	3. 2nd Vice President -- Margaret Riffle
		1. Due to COVID, the Yearbook Committee was unable to meet this year. However, thanks to some of those who would have served on the committee, especially Linda Bayda – Financial Secretary, Mary Ann Cook – Co-Historian and Carol Rhodes – Mailing Co-Chairperson, the yearbook was compiled and finally sent to the printer after the first of September. These ladies, edited, proofed, and did such again and again until the final proof was a “go!” We found it was much less easy to conduct meetings via phone and email than around a table in person!

I was unable to facilitate the compilation this year due to the worsening condition of my husband’s health, having Hospice in the home overseeing his care and his passing on August 12th. The ladies involved me in the process, and I helped as much as I could. I am indebted to them for basically taking over and making the yearbook happen. Thank you again, Linda, Mary Ann and Carol!

More kudos are due to Gloria Ecenbarger who met with Linda, Mary Ann, Anne Dugger, Carol, and Margaret at her home back in February 2020 to go over membership lists and update information. That meeting really facilitated things in preparation for the expected summer meetings.

In a way we are fortunate that COVID allowed us to finish and mail the yearbook two months **later** than usual**. Information for inclusion in the yearbook was not received by the deadline of June 1st.** We had few confirmed committees and/or chairpersons, and we had no program summaries with presenter’s pictures. Thus, extra time was needed to dig up information, verify it and make phone calls, too often with no response requesting call back. This is not the way a successful organization is run. The College Club Team needs to understand the need for cooperation, meeting deadlines, confirming correct information and respecting the people who are trying to do their jobs. If someone in charge is unable to meet their responsibilities and meet deadlines (like was the case with me), they need to ask others to take over so things keep moving along.

**Mailed with the yearbook:** President’s letter; Financial statement

**Printed:** 250 Yearbooks; 250 President’s letters; 250 Financial statements

Copies of all mailings go to the following for inclusion in their permanent records: Co-Historians, Mailing, 2nd Vice President.

**Membership roster has been emailed to:**

Linda Bayda – Financial Secretary

Linda Clark - Membership

Mary Ann Cook – Co-Historian

Gloria Ecenbarger – Co-Historian

Carol Rhodes – Mailing Co-Chairman

Heather Scheffler – J & K Printing

Judy Simonson - President

Marilyn Welcsh – Calling/Email Co-Chairman

* + 1. **Stationery:**
			1. We are low on **brochures**. The Board will need to decide as to how they want to proceed with this. I am proposing a committee of 3 be formed to determine proposed changes, updates, design, content, etc. Once they meet, they can present their suggestions to the Board for discussion. If there are no objections, I would like to serve on that proposed committee. Keep in mind, to get the optimum price we need to order 2500 brochures.
				1. A committee was formed to work on the new brochure: Margaret Riffle, Judy Simonson, Mary Ann Cook.
			2. We are also getting low on **business-sized envelopes**. I will do one more count to determine the exact number remaining.
			3. **If you are going to need any CCC stationery for this year,** send an email to omnut@aol.com advising of what you will need and how much. I will plan accordingly to make sure we have enough of everything. As always, once you’re ready for the items, you may pick them up at my home.
1. Brochures
2. Business-sized envelopes
3. 8.5 x 11 sheets of stationery
4. Thank you notes
5. Thank you note envelopes
	1. Past President – Betsy Cornell
		1. No report
	2. Historian – Mary Ann Cook, Gloria Ecenbarger
		1. No report
	3. Nominating –
		1. No report
6. Committee Reports
	1. Auditing – Sarah Clark
		1. No report
	2. Calling/Emailing – Marilyn Welcsh & Linda Dessauer
		1. No report
	3. Hostess/House – Betsy Cornell and Laura Otte
		1. No report
	4. Mailing—Carol Rhodes & Linda Dessauer
		1. Mailing report for the May, 2020 mailing of *The Chatter*. **Attachment C**
		2. The 2019-2020 report for the year. **Attachment D**
		3. Mailing report for September, 2020 **Attachment E**
	5. Membership—Linda Clark
		1. Three members have passed since the Financial Secretary’s June, 2020 report:
			1. Beverly J. Cain
			2. Anna S. Dulabahn
			3. Kathleen M. Brauchler
	6. Current Membership: 223
	7. Newsletter -- Margaret Riffle & Mary Ann Cook
		1. See 2nd VP Report
	8. Nominating—Marilyn Welcsh
		1. No report
	9. Parliamentarian—Barb Bartchy
		1. No report
	10. Program – Rojean Cole
		1. The November General Meeting has been cancelled. The committee will contact Jim Stern to check his availability for the March, 2021 General Meeting.
		2. The Board suggested we broadcast the General Meetings on Facebook.
	11. Publicity—No Chairperson at this time
		1. No report
	12. Ruth Wolter Tuition Grant – Jodie Hawkins
		1. No report
	13. Scholarship Loan Collections – Julie Filliez Werren
		1. No report
	14. Scholarship Loan Selections—Chris Sbaraglia
		1. Because we did not have Board meetings in March and April of 2020 due to COVID, I have included the names of the 2019-2020 Scholarship Loan recipients
			1. Kaitlyn Engelhart  — Marlington HS
			2. Emma Poorman. —- GlenOak HS
			3. Jenna Nye  —- Louisville HS
			4. Eilis McGee —- Perry HS
			5. Gabrielle Hillier —— Jackson HS
				1. Alternates: (\*\*Alternates are awarded if one or more of five declines their scholarship loan)

Sydney Pepper —- Hoover HS\*\*

Leah Springer —- Marlington HS\*\*

* 1. Sections – Lewistine Holloway Moore
		1. No Report
	2. Webmaster – Laura Shoemaker
		1. The Board Meeting Minutes will be posted to the CCC website after they have been approved at the next Board meeting.
1. New Business
	1. Legacy Scholarship—JoEllen Eberhart Early Childhood Scholarship
		1. Due to time constraints, the JEECS Committee consisting of Paula Yost, Joann Wenger and Millie Snyder plan to award three $3,000 scholarships in 2021 following the schedule currently being used by CCC’s Scholarship Loan Committee
			1. March 1 transcripts and applications are due
			2. Interviews in March in order to provide the names of the recipients for Board approval at the April Board meeting
			3. Presentations made at May luncheon.
2. Unfinished Business
	1. None
3. Attendance: See table shown below
4. Meeting adjourned
	1. Time: 6:40 pm

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| --- | --- | --- | --- | --- |
|  | Last Name | First Name | Position Held | Sept |
| 1 | Abbonizio | Sandy | Recording Secretary | X |
| 2 | Bartchy | Barb | Parliamentarian |  |
| 3 | Bayda | Linda | Financial Secretary | X |
| 4 | Clark | Linda | Membership |  |
| 5 | Clark | Sarah | Auditor |  |
| 6 | Cole | Rojean | Programs |  |
| 7 | Cook | Mary Ann | Co-Historian, Co-Newsletter | X |
| 8 | Cornell | Betsy | Past President, Co-House/Hostess |  |
| 9 | Dessauer | Linda | Co-Calling/Email & Co-Mailing |  |
| 10 | Ecenbarger | Gloria | Co-Historian | X |
| 11 | Ellis | Virginia | Corresponding Secretary |  |
| 12 | Hawkins | Jodie | Ruth Wolter Tuition Grant |  |
| 13 | Moore, Holloway | Lewistine | Sections |  |
| 14 | Otte | Laura | Co-House/Hostess |  |
| 15 | Rhodes | Carol | Co-Mailing | X |
| 16 | Riffle | Margaret | Second Vice President, Co-Newsletter | X |
| 17 | Sbaraglia | Chris | Scholarship Loan Selections | X |
| 18 | Shoemaker | Laura | Webmaster |  |
| 19 | Simon | Carol | Treasurer | X |
| 20 | Simonson | Judith | President, President Elect | X |
| 21 | Welcsh | Marilyn | Co-Calling/Emailing, Nominating |  |
| 22 | Werren Filliez | Julie | Scholarship Loan Collections | X |
|  |  |  |  |  |
|  |  |  | Total Board Members in Attendance | 10 |
|  |  |  | Guest(s) |  |
|  |  |  |  |  |